



Memo

Date: October 26, 2020

To: Clergy, parish communicators, deacons, men and women religious, principals and presidents

From: Charles Thibaudeau, Director, Office of Human Resources

Re: Update to the Pandemic Policy

With the continued surge of COVID-19 cases and recent updates announced by the Centers for Disease Control (CDC), the Archdiocese of Atlanta has made a few important changes to the Pandemic Policy. Some of the major changes are highlighted below (also in red font).

- Quarantine Protocols have been added
- Updates to “Workplace Modifications”
- Updates announced by the CDC for what is considered “close contact”

Please provide each staff member with a copy of the policy. The Employee Policy Manual will be updated with the recent changes. As a reminder, the Employee Policy Manual is available on our website at [Employee Policy Manual - Revised October 23, 2020](#).

As always, please contact our office with your concerns or questions. I can be reached at cthibaudeau@archatl.com OR you may contact Marquita Richburg, Human Resources Manager, at mrichburg@archatl.com.

Thank you.