



Memo

Date: June 20, 2022
To: Pastors, school principals, parish and school business managers
From: Office of Finance/Parish Support
Re: Upcoming P+SIC Conference – Thursday, July 21

Please make plans to join us on Thursday, July 21, for the **Parish + School Insights Conference (P+SIC)** from 9 a.m. to 12 p.m. at the Chancery, 2401 Lake Park Dr. Smyrna, GA.

Our format will be a bit different this time – we will offer in-person participation for those of you who are able to visit with us at the Chancery AND we will also be making a virtual/online option available via Go-To-Meeting for those who are unable to attend in person. You will notice that we shortened the overall duration of the conference and will end with a boxed lunch for those attending at the Chancery. There will be plenty of time to visit and catch-up during and after the lunch.

This upcoming P+SIC will focus on a variety of topics of interest to both parishes and schools. Please see our topic list below. All parish and school administrative staff, clergy and administrative volunteers are welcome to attend. Please help us prepare for this event by completing the registration form on our Office of Finance Training Dashboard, no later than Thursday, July 14.

Link to Dashboard/Registration Form:

<https://app.smartsheet.com/b/publish?EQBCT=ad542c23b3c04070b185e2059a196616>

Topics:

- Bill.com – Next Steps: Non-Invoiced Archdiocesan Payments and Outside Vendor Payments
- IT Audits
- Payroll Systems - Paylocity
- Best Practice for Fiscal Year End
- Fraud Prevention – Bank Accounts and Credit Cards
- New ParishSOFT Family Suite Offering Module (Isidore)

We look forward to seeing you all at this event!

Questions? Carolina Figueroa: cfigueroa@archatl.com or 404-920-7424.