



Memo

Date: May 22, 2023
To: Pastors and business managers
From: Tracy Zelczak, operations manager, Office of Mission Advancement
Re: Stock donations and acknowledgements

The Office of Mission Advancement, in collaboration with the Office of Finance, has made changes to the stock donations process.

Kindly review the correct procedures for stock donations and appropriate stock donor communication in the document [**Stock Donations Acknowledgement Process**](#) attached.

Please contact me at tzelczak@archatl.com with any questions.