Memo

Date: December 11, 2017

To: Pastors, Priests, Deacons and Annulment Case Sponsors

From: Fr. Daniel Ketter, J.C.L., Judicial Vicar, Metropolitan Tribunal

Re: Staff Change at the Metropolitan Tribunal

One of the longest-serving members of our Tribunal, Ms. Karren De Bow, has accepted a new position in the archdiocesan Office for Senior Clergy and will be leaving the Metropolitan Tribunal at the end of December.

Under the guidance of Msgr. Stephen Churchwell, Karren has processed Lack of Form and Prior Bond cases, handled requests for permissions, dispensations and radical sanations, and assisted with the granting of visums and nihils for marriage files coming in or going out of our archdiocese.

Effective immediately, I request that all petitions, requests and other documentation normally sent to Karren's attention be sent to the attention of the Tribunal Director, Mr. Luis Capacetti, at:

Metropolitan Tribunal 2401 Lake Park Drive S.E. Smyrna, Georgia 30080 lcapacetti@archatl.com

Msgr. Chuchwell will continue his service to the Metropolitan Tribunal as Adjutant Judicial Vicar. If you have any questions regarding this change, please contact me at dketter@archatl.com or 404-920-7506.

We are grateful to Karren for all she has done for the Tribunal and archdiocese these past 11 years and wish her the best of success in her new role.