



Memo

Date: June 5, 2023
To: Pastors, deacons, DRE's & secretaries
From: Mardessa Smith, Sr. Executive Assistant, Office of the Archbishop
Re: Spring 2024 confirmations

The scheduling of confirmations taking place between **January 2024 and July 2024** has begun. Please use this link <https://intranet.archatl.com/parish-confirmation-reservations/> to access, complete and submit your request form.

Please note that the request forms are handled on a first come first serve basis on Archbishop Hartmayer, Bishop Konzen, Bishop Shlesinger and Bishop Tran's calendar. Parishes will be notified via email with a letter confirming the date, time and respective bishop no later than Thursday, July 6. The online request form will not be available after this date. If you have any questions about scheduling a confirmation, please contact me by phone, 404-920-7303, or e-mail, mwsmith@archatl.com.

POINTS TO CONSIDER:

- Fridays, Saturdays and Sundays are the most requested days for confirmation. Parishes located within the perimeter, please choose a weeknight **no later than 6 p.m.** for your confirmation if possible.
- The bishops are not available on the following dates in 2024:
 - January 8 – January 12
 - May 18
 - May 25
 - June 10 – June 14

- If the number of confirmation candidates is fewer than **ten (10)**, consider joining with a neighboring parish or celebrate the sacrament of confirmation every two years. If the number of candidates is more than 80, please request two liturgies.
- The fall 2024 confirmation schedule will open on Monday, January 8, 2024.
- The spring 2025 Confirmation schedule will open on Monday, June 3, 2024.