



Memo

Date: June 8, 2020
To: Pastors, deacons, DRE's & secretaries
From: Mardessa Smith, Sr. Executive Assistant, Office of the Archbishop
Re: Spring 2021 confirmations

The scheduling of confirmations taking place between January 2021 and July 2021 has begun. Please complete and submit the attached request form by mail, fax or e-mail (one submission only). If you choose to submit the request form via e-mail, be sure to attach the completed form to the e-mail. Requests that are incomplete will be returned.

Please note that the request forms are handled on a first come first serve basis on Archbishop Hartmayer, Bishop Konzen or Bishop Shlesinger's calendar.

Parishes will be notified via email with a letter confirming the date, time and respective bishop no later than Thursday, July 2, 2020. If you have any questions about scheduling a confirmation, please contact me by phone at (404) 920-7303 or e-mail at mwsmith@archatl.com.

POINTS TO CONSIDER:

- Fridays, Saturdays, and Sundays, are the most requested days for Confirmation. Parishes located within the perimeter, please choose a weeknight for your Confirmation if possible.

- The bishops are not available on the following dates in 2021:

January 4 – January 8

June 14 – June 18

- If the number of confirmation candidates is fewer than ten (10), consider joining with a neighboring parish or celebrate the Sacrament of Confirmation every two years. If the number of candidates is more than 80, please request two liturgies.

- The fall 2021 confirmation schedule will open on Monday, January 4, 2021.
- The spring 2022 confirmation schedule will open on Tuesday, June 1, 2021.

REQUEST FOR CONFIRMATION ARCHDIOCESE OF ATLANTA

NAME OF PARISH: _____ Phone # _____
[PLEASE PRINT]

ADDRESS: _____

1ST PREFERENCE _____
Month and Date Year Day of the Week Time

2ND PREFERENCE _____
Month and Date Year Day of the Week Time

3RD PREFERENCE _____
Month and Date Year Day of the Week Time

LUNCH/OR
DINNER: Yes ___ Time _____ No ___ PARISH RECEPTION: Yes ___ No ___

APPROXIMATE NUMBER OF CANDIDATES _____ APPROXIMATE AGE OF CANDIDATES _____

PLEASE INDICATE IF A LANGUAGE OTHER THAN ENGLISH IS NECESSARY FOR THE LITURGY: _____

CONTACT PERSON: _____ EMAIL: _____

NOTE: ONLY INCLUDE CONTACT PERSON RESPONSIBLE FOR EVENT.

DATE _____

[PLEASE PRINT]

PLEASE COMPLETE THIS CONFIRMATION REQUEST AND RETURN TO

Mardessa Smith
2401 Lake Park Drive
Smyrna, GA 30080-8862
or
CONFIRM@ARCHATL.COM