

THE ROMAN CATHOLIC

ARCHDIOCESE OF ATLANTA



Memo

Date: November 6, 2023

To: All pastors, principals, parish and school business managers

From: Holly Orsagh, director of financial services, Office of Finance;
Cheryl Harper, regional manager, Catholic Mutual

Re: Safety information for live Christmas trees & decorations

Please review the attached safety information regarding live [Christmas trees and holiday tips](#) for the Christmas season before you start decorating for Christmas. This safety information has been updated according to National Fire Protection Association 2024 guidance.

Local codes could override these national codes, but in those cases, we would still ask the archdiocese, parishes and schools to comply with national codes and not allow live trees in places of assembly whenever possible.

Please contact Cheryl Harper if you have questions (404-920-7377 or charper@catholicmutual.org)