

THE ROMAN CATHOLIC
ARCHDIOCESE OF ATLANTA



Memo

Date: October 9, 2023
To: Priests, parish and school business managers
From: Holly Orsagh, director of financial services, Office of Finance
Re: Reminder- Fleet auto insurance payment due

Owners or drivers of vehicles insured by Church Mutual/Catholic Mutual:

This is a reminder that your payment is due for the fleet automobile insurance that renewed as of May 1st for all vehicles of record and drivers in good standing.

ANNUAL RATES FOR 2022-2023

<u>Vehicle Type</u>	<u>In State</u>	<u>Out of State</u>
Truck	\$1,860	\$2,180
Passenger	\$1,585	\$1,850
Bus/Van	\$2,050	\$2,475
Trailer	\$610	\$735

PRIEST AUTO INSURANCE BILLING

Invoices for priest auto insurance premiums are billed annually to the priest and should be paid by the priest. They should not be paid by the parish. Invoices with due dates of August 31, 2023, were generated by the chancery through Bill.com and sent to each priest's archatl email address in July. The email from Bill.com contains a link for making your auto insurance payment.

Bill.com allows you to create a free account to make and receive payments via ePayments (ACH). You control your account and enter your bank information. Only you can access and control this information.

If you have not previously paid an invoice or registered with Bill.com, you will need to do so. Instructions on setting up your free account are included below.

From the link provided in the invoice:



Welcome to our Payments Portal

Create a Free Account Now



To view your bills now, and to return later, create a password.

* Password

At least 8 characters, with one number or symbol, one uppercase letter and one lowercase letter, not used in the recent past

* Verify Password

* ☐ I agree to the [General Terms of Service](#)

[Sign in with your existing BILL account](#)

To pay your invoice online and view your account history, log in below:

[Pay Invoice Electronically](#)

Please remit payment at your earliest convenience.

Invoices should be paid in full; however, you do have the opportunity to make partial payments using Bill.com. To make a partial payment, proceed to the payment screen and type the partial payment amount in the payment amount box (overwriting the prepopulated total amount due). After the transaction is processed, the bill will be updated to show the amount paid and the remaining balance.

Direct questions about vehicle coverage to Cheryl Harper charper@catholicmutual.org or Holly Orsagh horsagh@archatl.com and questions about your invoice to Camtuyen Pham cpham@archatl.com.