



Memo

Date: January 10, 2022
To: Parish business administrators and pastors
From: Deacon Dennis Dorner, chancellor
Re: REMINDER: Sacramental Records Scanning Project

The Office of Archives and Records is embarking on a Sacramental Records Scanning Project to create digital copies of all sacramental records through 1980 across the entire Archdiocese of Atlanta. This project is the culmination of years of careful planning and of benchmarking against other dioceses.

Archives staff will be communicating directly with your parish over the next few weeks to coordinate the pickup of your sacramental registers for scanning. It is imperative that you cooperate with the Office of Archives and Records when they contact you as they have a tight schedule to work within throughout this project.

The digitization of sacramental records through 1980 is the first step in a long-anticipated sacramental register preservation plan and will bring the Archdiocese of Atlanta in compliance with Canon 491 §1, which states:

*A diocesan bishop is to take care that the acts and documents of the archives of cathedral, collegiate, parochial, and other churches in his territory are also diligently preserved and that inventories or catalogs **are made in duplicate, one of which is to be preserved in the archives of the church and the other in the diocesan archives.***

Please see the [attached FAQs document](#) for further details on this project.

If you have any questions throughout this process, please contact the Office of Archives and Records at archives@archatl.com for assistance.