



Memo

Date: October 3, 2022
To: Pastors/Administrators and department heads
Cc: Parish secretaries
From: Marquita Richburg, manager, Office of Human Resources
Re: Position vacancies

St. Benedict in Duluth, has an opening for a part-time **housekeeper** for our pastor and priests at the rectories. Applicants must be able to drive and have reliable transportation and good communication skills. Send inquiries to Kit at kmastrangelo@stbenedict.net.

St. Gabriel Catholic Church in Fayetteville has an immediate opening for a part-time **parish music director**. This person reports directly to the pastor and is responsible for the selection, coordination and rehearsal of music for presentation at all liturgical and sacramental celebrations. This position also requires the coordination of music volunteers and ministers. The music director works in conjunction with the pastoral care minister in the planning of music for funerals. The candidate must be a practicing Catholic in full communion with the Church. Please send cover letter and resume to Father Richard at Father.Richard@stgabrielga.com. **No phone calls, please.**

Please make these announcements available to your employees and publish in your parish newsletter and bulletins for the month of October. Thank you.