



Memo

Date: November 16, 2020
To: Pastors/Administrators and department heads
From: Parish secretaries
Re: Position vacancies

Holy Spirit Preparatory School is looking for a **long-term substitute** for our 1st grade. This position will begin with 3-days per week of shadowing the current lead teacher in December. Once the lead teacher goes out on maternity leave, the long-term substitute will lead teach the class until the teacher returns. We anticipate this will be from January through March. This position will go from 7:30 a.m. to 4 p.m., Monday through Friday. Applicants must be passionate, orthodox Catholics in full communion with Holy Catholic Church and adhere to all its precepts. Please click here to apply <https://holyspiritprep.bamboohr.com/jobs/view.php?id=20&source=aWQ9OA%3D%3D>

St. John Neumann Regional Catholic School has an immediate opening for a full-time **middle school religion teacher**. We are seeking an energetic, forward thinking teacher who loves the Catholic faith. Previous teaching experience preferred. Bachelor's degree required, educational certification in the State of Georgia preferred. St. John Neumann is approved as a drug-free workplace environment. Interested and qualified candidates should email a cover letter, resume and references to Dr. Julie Broom, jbroom@sjnracs.org.

Please make these announcements available to your employees and publish in your parish newsletter and bulletins for the month of November. Thank you.