

THE ROMAN CATHOLIC
ARCHDIOCESE OF ATLANTA



Memo

Date: June 16, 2025

To: Pastors/administrators and department heads

Cc: Parish secretaries

From: Marquita Richburg, chief human resources officer, Office of Human Resources

Re: Position vacancies

St. Gabriel Catholic Church, in Fayetteville, is seeking a part-time **music coordinator** to lead and enrich our parish's liturgical celebrations through sacred music. Key responsibilities include serving as pianist and cantor for weekend Masses, as well as feasts and holy days of obligation; selecting, planning and preparing liturgical music in alignment with the liturgical calendar; recruiting and leading volunteer musicians; conducting weekly rehearsals; ensuring proper operation of the church sound system; experience in Catholic liturgical music, with strong proficiency in piano and vocal performance. Must be a practicing Catholic in good standing with the Church, committed to supporting the spiritual mission of the parish. This position reports directly to the pastor. Please send your cover letter and resume to yen.nguyen@stgabrielga.com. **No phone calls please.**

Saint Brigid Day School, a parish preschool in Johns Creek, seeks part-time **teachers** and **substitute teachers**. If you love your faith and want to share your time, talents and education with preschool students, please contact Colleen Hannah at 678-393-0060, ext. 138 or channah@saintbrigid.org, or Theresa Martin at ext. 139 or tmartin@saintbrigid.org.

Please make these announcements available to your employees and published in your parish newsletter and bulletins for the month of June. Thank you.