



Memo

Date: August 23, 2021
To: Pastors/Administrators and department heads
Cc: Parish secretaries
From: Marquita Richburg, manager, Office of Human Resources
Re: Position vacancies

Our Lady of the Assumption Catholic School (OLA), a PK-8 twice-recognized National Blue-Ribbon School of Excellence, in Brookhaven, is accepting applications for a **teacher assistant** in third grade for the 2021-2022 school year. Applicants should enjoy working with children. Prior experience in a school setting preferred. OLA offers a drug-free environment and is in compliance with federal statutes for non-discrimination in its employment practices. Please send cover letter and resume to Lisa Cordell, principal, at lcordell@olaschool.org. **No phone calls, please.**

Holy Family Catholic Church, in Marietta, is seeking a part-time **music director**. This position reports directly to the pastor and is responsible for directing, coordinating and performing music for parish liturgies and other designated celebrations. The candidate must have a bachelor's degree in music, liturgy or related study and one-five years of demonstrated successful experience in liturgical music ministry. The candidate should be in full communion with the Catholic Church and be familiar with its liturgical traditions. Must be proficient in piano/organ and cantoring, and able to select music that is appropriate for use in the Mass and within the abilities of the congregation. Please send cover letter and resume to kdaigle@holyfamilycc.org.

Please make these announcements available to your employees and publish in your parish newsletter and bulletins for the month of August/September. Thank you