



Memo

Date: August 19, 2024
To: Pastors/administrators and department heads
Cc: Parish secretaries
From: Marquita Richburg, director, Office of Human Resources
Re: Position vacancies

St. Mary's Academy, an archdiocesan PK-12 school in Fayetteville, is seeking a long-term **substitute math teacher**, starting immediately. Qualified candidates should possess a minimum of a bachelor's degree. Georgia teacher certification preferred. Please send a cover letter and resume to JoAnn McPherson, principal, St. Mary's Academy, at jam@smaschool.org. **No phone calls, please.**

Please make these announcements available to your employees and published in your parish newsletter and bulletins for the month of August. Thank you.