Memo

Date: September 18, 2017

To: Pastors/Administrators and Department Heads

CC: Parish Secretaries

From: Marquita Richburg, Manager, Office of Human Resources

Re: Position Vacancy

St. George Village, a retirement community in Roswell, is seeking a **PRN CDL-Licensed Driver** (as needed). The ideal candidate must be compassionate, patient, have a flexible work schedule and work occasional weekends. Hours could develop into a consistent part time work schedule. Experience with senior citizens and assisted living preferred. Must be passenger endorsed and have a clean driving record. We have a beautiful work environment and competitive pay with 401 K and PTO available. St. George Village is a great place to work! Submit resume to Suzanne Brown, Human Resources Manager, St. George Village, 11350 Woodstock Road, Roswell, GA 30075; or email sbrown@stgeorgevillage.com.

Please make this announcement available to your employees and publish it in your parish newsletter and bulletins for the month of September 2017. Thank you.