



Memo

Date: August 27, 2018
To: Pastors/Administrators and Department Heads
CC: Parish Secretaries
From: Marquita Richburg, Manager, Office of Human Resources
Re: Position Vacancies

St. John Vianney Catholic Church in Lithia Springs has an immediate opening for a part-time **Family Faith Coordinator**. This position is responsible for developing and implementing a parish-based pastoral ministry that reaches out to families with children in elementary grades. Qualified candidates must be in love with their Catholic faith; proficient in Spanish and technology; well organized; available Tuesday and Wednesday evenings; able to collaborate with other adults in the parish and have excellent leadership and communication skills (verbal and written). Please forward a letter of interest and resume to cbutler@sjvpar.net.

Our Lady of the Assumption Preschool is seeking qualified candidates for part-time **Teaching Positions**. Applicants should send resumes with references to Debbie Kehoe at dkehoe@olachurch.org.

Please make these announcements available to your employees and publish in your parish newsletter and bulletins for the month of September 2018. Thank you.