## Memo

**Date:** April 13, 2020

**To:** Pastors/Administrators and department heads

**CC:** Parish secretaries

**From:** Marquita Richburg, Manager, Office of Human Resources

**Re:** Position vacancies

**St. Stephen the Martyr** in Lilburn is seeking a part-time **EDGE youth minister** for middle school youth. The youth minister must be a self-starter, have competent communication and teamwork skills, be a practicing Roman Catholic and willing to reflect the Christian attitude of the Church. Wednesday evenings and occasional weekends. Qualified applicants may submit a cover letter and resume to <a href="mailto:busmgr@sstmcc.org">busmgr@sstmcc.org</a>. **No phone calls please.** 

Please make these announcements available to your employees and publish in your parish newsletter and bulletins for the month of April. Thank you.