



Memo

Date: March 30, 2020
To: Pastors/Administrators and department heads
CC: Parish secretaries
From: Marquita Richburg, Manager, Office of Human Resources
Re: Position vacancies

St. John Neumann Regional Catholic School is seeking a **middle school science teacher** for the 2020-2021 school year. Candidates must have prior middle school teaching experience, a bachelor's degree in middle grades science education and certification in the State of Georgia. Preference is given to those with a master's degree. A requirement of the job is to contribute to the school community in other ways, including sponsoring clubs or taking on additional responsibilities. St. John Neumann is approved as a drug-free workplace environment. Interested and qualified candidates should email a cover letter, resume and references to Dr. Julie Broom, jbroom@sjnracs.org.

St. John the Evangelist Catholic School, a PK–8th grade National Blue Ribbon School of Excellence, seeks an **instructional classroom aide** for the 2020-21 school year. Qualified applicants who love working with children and have a passion for Catholic education may submit a resume to jobs@sjecs.net.

St. John the Evangelist Catholic School, a PK–8th grade National Blue Ribbon School of Excellence, seeks a **physical education teacher** for the 2020-21 school year. Qualified candidates who possess enthusiasm for Catholic education and are interested in joining a faith-filled team of educators should submit a resume via email to jobs@sjecs.net.

St. John the Evangelist Catholic School, a PK–8th grade National Blue Ribbon School of Excellence, seeks a **lower school resource teacher** for the 2020-21 school year. Job responsibilities include employing a variety of techniques to reach students who learn differently, conducting regular progress monitoring and collaborating with teachers through the Student Success Team. Qualified candidates who possess enthusiasm for Catholic education and are interested in joining a faith-filled team of educators should submit a resume via email to jobs@sjecs.net.

Immaculate Heart of Mary School, conveniently located near I-85 in northeast Atlanta, is seeking a **Spanish teacher** for the 2020-2021 school year. This position instructs all students in grades K-8 and places an emphasis on oral communication. A degree in Spanish and/or education is required. Interested candidates should send resume to Kellie DesOrmeaux, Principal, IHM School, 2855 Briarcliff Road, NE, Atlanta, GA 30329 or email kdesormeaux@ihmschool.org.

Please make these announcements available to your employees and publish in your parish newsletter and bulletins for the month of April. Thank you.