



Memo

Date: July 20, 2020
To: Principals and school business managers
From: Shannon Wiggins, HRMS Analyst, Office of Human Resources
Re: OCS 2020-21 payroll calendars and withholding reminder

Please find the payroll calendars for the current school year schedule, one with a [simplified view](#) and one with an [expanded view](#) for your reference.

As a reminder, if you have an employee who has transferred to another school beginning with the 2020-21 school year who received compensation in July from your location and had medical and/or life insurance premium withholdings, please forward an accounts payable check to the new school, as they will be billed for the coverages.

If you have any questions, please contact me at swiggins@archatl.com or Rosa Montano-Parker at rmontano-parker@archatl.com.