## Memo

Date: December 2, 2024

**To:** Pastors, principals, business managers and Chancery employees

**From:** Maureen Smith, director, Office of Communications

**Re:** Notice about Tamera Whavers–service office assistant/claims

processor

<u>Attached</u>, please see important information from the Catholic Mutual Group regarding Tamera Whavers—service office assistant/claims processor.