



Memo

Date: January 28, 2019
To: Parish Business Managers
From: Michael Warren, Controller, Office of Finance
Re: Marketing Document – Incorporation Filing Assistance

Several of our parishes have recently received the attached document from a marketing organization – not from the State of Georgia – trying to get unsuspecting people to send in a check for \$135 for some purported service they would render.

This marketing organization may be in the business of providing this service, but the Chancery recommends that you disregard it as unnecessary marketing. With new incorporated entities, other marketing services may be offered that are not needed.

In the near future, we will provide an update about what annual filings and follow up actions by each parish-incorporated organization are needed.


If you have any questions about this, please contact one of the following in the Office of Finance:

Michael Warren: 404-920-7411
Patrick Warner: 404-920-7410
Brad Wilson: 404-920-7404

Thank you.

2019 – ANNUAL REGISTRATION INSTRUCTION FORM

(Georgia LLCs)

IMPORTANT! FOLLOW INSTRUCTIONS EXACTLY WHEN COMPLETING THIS FORM. PLEASE PRINT.			
Customer ID Number F59178172	Notice Date 1/11/19	Control Number 2608351	Formation Date 10/1/2018
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> <p style="margin: 0;">Business Address</p> <p style="margin: 0;">55729-401-206*****AUTO**5-DIGIT 30080 AOA GROUP HEALTH CARE PLAN, LLC 2401 LAKE PARK DR SE SMYRNA, GA 30080-8862</p>  </div> <div style="width: 35%; border: 1px solid black; padding: 5px; text-align: center;"> <p>Please Respond By: 2/8/19</p> </div> </div>			

Georgia laws require every corporation, limited liability company, and limited partnership authorized to transact business in the State to timely file an annual registration every year. If AOA GROUP HEALTH CARE PLAN, LLC does not file an annual registration in the applicable filing period, you may be at risk for penalties and fines.

GA. CODE ANN. §14-11-1103(a): "Each limited liability company and each foreign limited liability company authorized to transact business in this state shall deliver to the Secretary of State for filing an annual registration..."

If the business entity is still in use, Workplace Compliance Services, a private entity, will assist for a fee in the filing of your annual registration.

WORKPLACE COMPLIANCE SERVICES IS NOT A GOVERNMENT AGENCY AND DOES NOT HAVE A CONTRACT WITH ANY GOVERNMENTAL AGENCY TO PROVIDE THIS SERVICE.

To utilize this service, follow the steps below. Workplace Compliance Services will not disclose any information about your business to any third-party, including competitors, unless required by law. Mail the completed form with **\$135** in the enclosed envelope. **Please respond today!**

STEP 1. Verify the accuracy of the pre-printed business information. Make any necessary changes and complete any missing information.	
Formation Date 10/1/2018	Filing Year 2019
Main Business or Headquarters Address 2401 LAKE PARK DRIVE S.E., SMYRNA, GA 30080	

STEP 2. Registered Agent (verify the accuracy of the pre-printed information and make any necessary changes)	
Registered Agent Name Dennis Dorner	County of Registered Office COBB
Registered Agent Address 2401 LAKE PARK DR SE, SMYRNA, GA 30080	

STEP 3. PAYMENT INFORMATION Complete payment to file your annual registration. All services are fully guaranteed.
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CHECK ENCLOSED FOR \$135
Please make your check payable to:
Further assistance: