



Memo

Date: May 16, 2022

To: All pastors, parish administrators, principals and presidents
and business managers

From: Holly Orsagh, internal audit manager, Office of Finance

Re: Gift Shop Guidelines updated

The [Gift Shop Guidelines](#) have been updated to assist parishes and missions in understanding federal and state tax regulations that should be taken into considerations. The guidelines can also be found on [Policies, Best Practices & Procedures - Roman Catholic Archdiocese of Atlanta | Atlanta, GA \(archatl.com\)](#).

Questions related to these guidelines should be directed to me at horsagh@archatl.com.