



# Memo

**Date:** January 8, 2024  
**To:** Pastors, deacons, DRE's and secretaries  
**From:** Mardessa Smith, senior executive assistant, Office of the Archbishop  
**Re:** Fall 2024 confirmations

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The scheduling of confirmations taking place between **August 2024 and December 2024** has begun. Please use this link <https://intranet.archatl.com/parish-confirmation-reservations/> to access, complete and submit your [request form](#).

Please note that the request forms are handled on a first-come, first-served basis on Archbishop Hartmayer, Bishop Konzen, Bishop Shlesinger or Bishop Tran's calendar. Parishes will be notified via email with a letter confirming the date, time and respective bishop no later than Friday, February 5. The online request form will not be available after this date.

If you have any questions about scheduling a confirmation, please contact me at 404-920-7303 [mwsmith@archatl.com](mailto:mwsmith@archatl.com).

## **POINTS TO CONSIDER:**

- Fridays, Saturdays and Sundays are the most requested days for confirmations. Parishes located within the perimeter, please choose a weeknight **no later than 6 p.m.** for your Confirmation if possible.
- The bishops are not available on the following dates in 2024:
  - September 9-13
  - November 11-14
  - December 1-3
- If the number of confirmation candidates is fewer than **ten (10)**, consider joining with a neighboring parish or celebrate the sacrament of confirmation every two years. If the number of candidates is more than 80, please request two liturgies.

- The spring 2025 confirmation schedule will open on Monday, June 3, 2025.
- The fall 2025 confirmation schedule will open on Monday, January 6, 2025.