



Memo

Date: October 22, 2018
To: Priests, Parish and Chancery Staff
From: Angelique Richardson, Director, Office of Archives & Records
Re: Ecumenical Religious Archives Workshop – November 13

Please join the Office of Archives and Records for a Religious Archives Workshop on **Tuesday, November 13**, at The William Breman Jewish Heritage Museum.

This new and collaborative ecumenical workshop, created through a partnership between Pitts Theology Library at Emory University, William Breman Jewish Heritage Museum, Archdiocese of Atlanta and American Baptist Historical Society, will serve as an “Archives 101” for religious populations around Georgia.

The mission for all four institutions focuses on preserving the history of religious populations in Georgia. A part of this work involves working closely with congregations/parishes to preserve their records.

Congregational/parish staff and volunteers from religious communities in Georgia are invited to this day-long training workshop where basic archival and recordkeeping skills will be taught by archivists/records managers from each organization.

Click [here](#) to register for the workshop.

Please see the attached flyer for more information. For questions, please contact me at arichardson@archatl.com.

RELIGIOUS ARCHIVES

workshop

Location: The Breman Museum • Date: Tuesday, November 13 • Time: 9:30am-4pm

This new and collaborative Religious Archives Workshop created through a partnership between individuals from the Pitts Theology Library at Emory University, the William Breman Jewish Heritage Museum, the Roman Catholic Archdiocese of Atlanta, and the American Baptist Historical Society will serve as an "Archives 101" for religious populations around Georgia.

The mission for all four institutions focuses on preserving the history of religious populations in Georgia. A part of this work involves working closely with congregations/parishes to preserve their records. We invite congregational/parish staff and volunteers from religious communities in Georgia to a day-long training workshop where basic archival and recordkeeping skills will be taught by archivists/records managers from these organizations.

Sessions for the workshop will cover:

- Records Management and Archival Appraisal
- Preservation of Materials
- Arrangement and Description
- Outreach and Access
- Panel Q&A

The workshop's goal is to create an awareness of thoughtful preservation of the religious communities' resources. As a one-day workshop, each session can only cover basic principles. We hope to provide additional resources for attendees to dig deeper into various topics.

For more details and to register visit: <https://bit.ly/2EdYBmS>

Cost to attend the workshop is \$25 per person and includes a box lunch. Parking at The Breman Museum is free.



Jeremy Katz, CA

Director, Cuba Family Archives for Southern Jewish History - Breman Museum

Jeremy Katz's involvement in the Jewish community includes work at the Columbus (Ohio) Jewish Historical Society, the Jewish Federation of Greater Dayton, and most recently the American Jewish Archives. Jeremy joined the Archives Team at the Breman Museum in March of 2013, where he has been working to grow, preserve, and increase access to the Cuba Family Archives for Southern Jewish History.



Angelique M. Richardson, CA

Director of Archives & Records, The Roman Catholic Archdiocese of Atlanta

Angelique Richardson started her career in corporate archives 10 years ago and made the switch to religious archives when she began working as the Archivist for the Archdiocese of Atlanta in 2012. In August 2017, Angelique was promoted to Director for the Office of Archives and Records.



Jill Sweetapple

Archivist, American Baptist Historical Society

Jill Sweetapple started in television production, but has now been working in archives for nearly ten years. Jill has been the Archivist for the American Baptist Historical Society since May 2017.



Brandon C. Wason, PhD

Curator of Archives and Manuscripts, Pitts Theology Library - Candler School of Theology, Emory University

Brandon Wason has a PhD in religion and works with religious collections from a variety of traditions including Lutheran, Roman Catholic, Anglican, and Methodist. Brandon is also the archivist for the North Georgia Conference of the United Methodist Church.