## Memo

**Date:** August 23, 2019

**To:** Priests, Deacons, Brothers, Sisters, Principals, Parish and Chancery

Staff

**From:** Paula Gwynn Grant, Director, Office of Communications

**Re:** Constant Contact Accounts

In light of the August 13 <u>email scam</u> that we experienced with our Constant Contact account, we advise our parishes and schools to use MailChimp to communicate with their parents/parishioners and for email marketing.

We advise you not to use Constant Contact at this time. MailChimp works in the same familiar way but with better information security including two-factor authentications.

In the world we now live in, unfortunately, hacks and breached security are more common than ever for all types of business—with both email and text accounts.

Please be sure to conduct ongoing Information Technology training with your staff to minimize your risk of experiencing a technology crisis at your location.

Thank you.