

The Catholic Foundation of North Georgia
5871 Glenridge Dr., Suite 300 Atlanta, Georgia 30328
(404) 497-9440 ♦ grants@cfnga.org



PARISH ENRICHMENT GRANT GUIDELINES

PURPOSE The Board of Directors of the Catholic Foundation has allocated funding in each grant cycle (March and September) to provide assistance to pastors for small projects or programs within their parish. Each Parish Enrichment Grant award does not exceed \$1,000 and when possible, is awarded to only one parish/mission in each of the ten deaneries.

PASTORS ADVISORY COUNCIL & PROCESS The Pastors Advisory Council is a board-appointed committee composed of pastor representatives from each of the ten deaneries to provide feedback and communication between the Catholic Foundation of North Georgia and the deaneries.

The Council will choose one application from each deanery to recommend for a grant to the Grants Committee of the Catholic Foundation. Decisions will be prioritized based on need, effect on the community, and when possible, even distribution over the ten deaneries.

If your granting needs exceed \$1,000, you may apply to the General Grants program of the Foundation (please see General Grants application and guidelines). The foundation does not make grants to parishes for capital or debt reduction campaigns.

DEADLINE The deadlines for Parish Enrichment Grants follow our General Grants deadline. Parish Enrichment Grant requests are due **March 31** and **September 30**. Grant award information will be communicated via written correspondence to the parish following the May & November Board of Directors meetings.

HOW TO APPLY The Parish Enrichment Grant application and all required attachments must be received no later than 5 PM on the day of the grant deadline at grants@cfnga.org. You will receive a confirmation of receipt by email. If you do not receive the confirmation email within two (2) days of submitting an application, please contact the Catholic Foundation office at (404) 497-9440. The following documents are required:

- A signed cover letter from the Pastor
- Parish Enrichment Grant application form
- A project or program budget

ADDITIONAL REQUIREMENTS TO CONSIDER If you have received a grant from the Foundation in the past, all outstanding grant reporting must be submitted to the Foundation in order for your application to be considered. Spring grants must turn in the follow-up grant report by February 15th of the following year. Fall grants must turn in the follow-up grant report by July 30th of the following year. Contact the Foundation if you need a copy of the follow-up grant reporting form. Upon approval, a grant agreement between the Foundation and your parish will be required.

**FOR FURTHER QUESTIONS OR MORE INFORMATION, WRITE TO GRANTS@CFNGA.ORG
OR CONTACT THE FOUNDATION AT (404) 497-9440.**

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PARISH ENRICHMENT GRANT APPLICATION

Only one application per parish will be accepted in a grant cycle.

PART 1. APPLICANT INFORMATION-FILL OUT INFORMATION AS REQUESTED BELOW		
Name & Address of Parish:	City, State, Zip	
Primary Contact Name & Title (this contact will receive correspondence regarding this grant application):		Telephone No:
Email address:		Fax:
Pastor Name (if different from contact):	Pastor Email:	Dean:
Total Project Budget (Parish enrichment grants do not exceed \$1,000, but your project budget should include all expenses associated with the project):	Total Parish Annual Budget:	
PART 2. PROPOSAL-PLEASE ANSWER ALL QUESTIONS LISTED BELOW. FEEL FREE TO ADD ADDITIONAL SPACE FOR YOUR ANSWERS AS NEEDED.		
<p>1. Describe the purpose of the grant request and how it will be used to enrich the parish:</p> <p>2. Describe how the grant will meet a pastoral need in the community:</p> <p>3. Please explain why financial assistance is needed, and any efforts that have been made to fund this project:</p>		
Pastor's Signature		