

THE ROMAN CATHOLIC
ARCHDIOCESE OF ATLANTA



Memo

Date: February 21, 2022

To: All pastors, principals, parish administrators and business managers

From: Brenda Leslie, director of Financial Services, Office of Finance

Re: Budget rates and instructions for fiscal year 2022-2023

[Attached](#) you will find the insurance, retirement and other budgeting rates schedule that the archdiocese publishes annually to help you with your budget preparation for the next fiscal year.

Beginning with the 2022-2023 fiscal year, the Worker's Compensation rate for priests will be a flat \$700 per archdiocesan priest. This change is noted on the attached rate schedule.

The remuneration policy with priest salaries, SECA and 403b maximum match was sent in the [Pastoral Communiqué](#) on January 17.

Please create your 2022-2023 budgets in the ParishSoft Accounting system and notify Patrick Warner by Tuesday, May 31, that you have loaded your budget.

The archdiocese continues to have a combined \$150,000 deductible (or "loss retention") for each and every property and liability claim. The parish/school deductibles and roof claim deductible are as follows:

PROPERTY CLAIM DEDUCTIBLE: \$5,000 per claim.

SPECIAL EVENTS DEDUCTIBLE: \$50,000 per claim for events where special events coverage was not obtained, but should have been; otherwise is \$5,000.

AUTO DEDUCTIBLE: \$500 for auto claims for vehicles insured through our archdiocese fleet insurance policy.

ROOF CLAIMS: Coverage for roof claims is prorated depending upon the age of the roof. Most roofs are guaranteed for 25-30 years. For example, if a 30-year roof was installed in 1990 and sustains significant storm damage in 2020 (30 years old), then that roof is fully depreciated and only a minimal amount of insurance coverage would be provided.

Similarly, if a 30-year roof sustained damage at 15 years (so 50 percent depreciated), then the parish/school deductible would be valued at half of the replacement value and the other half would be paid out of the insurance fund.

It is important for each location to know the installation date on the roofs of each building as they are not likely all installed in the same year.

QUESTIONS

If you have questions about the budget instructions, please contact either me at BLeslie@archatl.com 404-920-7445 or Patrick Warner at PWarner@archatl.com 404-920-7410.

Thank you.