Memo

Date: October 1, 2018

To: Parish and Chancery Staff

From: Geoffrey Hetherington, Archivist, Office of Archives and Records

Re: Archives and Records - 6th Annual Open House

In celebration of October as Archives Month, the Office of Archives and Records would like to invite all employees to join us for an Open House on **Thursday**, **October 18, 2018 from 10:30 a.m.-1:00 p.m**.

Angelique, Melanie and I will be around to give tours and answer any archives or records related questions. Special mini-exhibits will be set-up throughout our space to show off our collections. Please stop by and visit with us!

Also, if you haven't already, **please "like" us on <u>Facebook!</u>** We share photos, articles, and historical facts about the archdiocese and Catholic related archives.

The Office of Archives and Records is located on the 1st Floor (North) across from the kitchen area and through the stairwell.

