



Memo

Date: October 9, 2017
To: Priests, Deacons, Brothers, Sisters, Principals and Chancery Staff
From: Angelique Richardson, Director, Office of Archives and Records
Re: 5th Annual Archives and Records Open House

In celebration of October as Archives Month, the Office of Archives and Records would like to invite all employees to join them for an Open House on **Friday, October 27th from 10:00 a.m.-1:00 p.m.**

Melanie and I will be available to give tours and answer any archives or records related questions. Special mini-exhibits will be set up throughout our office to show off our collection. Please stop by and visit!

Also, if you haven't already, please ["like" us on Facebook!](#) We share photos, articles, and historical facts about the archdiocese and Catholic related archives.

The Office of Archives and Records is located on the 1st Floor (north) across from the kitchen area and through the stairwell.

