

THE ROMAN CATHOLIC

# ARCHDIOCESE OF ATLANTA



## Memo

**Date:** September 29, 2025

**To:** Pastors, administrators and business managers

**From:** Deacon Dennis Dorner Sr., chancellor/director of Permanent Diaconate

**Re:** The Official Catholic Directory – 2026 updating

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Online updating for The Official Catholic Directory 2026 edition has begun. This year's updates are due by **October 29**.

You should have received a notification email from NPR Direct with instructions on submitting updates using the Catholic Directory's online portal. **If you have questions about the email or your entity did not receive it, please contact The Official Catholic Directory at [ocdedits@nrpdirect.com](mailto:ocdedits@nrpdirect.com).**

Some general notes on submissions:

- Even if there are no changes, every listed entity needs to submit their information for 2026.
- All parishes and missions should enter most recent sacramental data.
- For parishes, the following corporate positions will be listed and should be completed as outlined below:
  - Pastor also named as President,
  - Deacon Dennis Dorner as Secretary, and
  - Pastor or other named person as Treasurer
- On the USCCB Certification tab, most entities will select the top option indicating no change. Entities that relocated should check the box about a change in primary address.
- Submission protocol: After you input all your changes and have saved them, you need to submit the data. You will need to hit Submit twice, after reviewing the information on a second page.
- Note on sub-organizations:

- Parishes should **not** add groups, activities or cemeteries, as sub-organizations. We do not list youth activities, adult religious education, meetings or groups in the directory.
- Deleting or adding a sub-organization requires submitting a form to the archdiocese and USCCB for official approval.

If you have questions on parish legal incorporation information, please contact Ian Trutt at [ITrutt@archatl.com](mailto:ITrutt@archatl.com).

If you have technical questions on accessing or updating the online portal, please contact The Official Catholic Directory at [ocdedits@nrpdirect.com](mailto:ocdedits@nrpdirect.com).

If you have any additional questions, please contact Kath Owens [kowens@archatl.com](mailto:kowens@archatl.com) or Jenny Miles at [jmiles@archatl.com](mailto:jmiles@archatl.com).

Thank you.