Memo

Date: January 16, 2023

To: All business managers and payroll administrators

From: Shannon Wiggins, HRMS analyst

Re: 2023 MDCL and 403(b) deduction code updates and W-2
information

Medical Rates Updated
The medical deductions (codes MDCL) have been updated with the 2023 rates
for all employees enrolled in the plan. Below are the new rates. If you discover
an employee who has a rate amount not listed below, please notify Rosa
Montano-Parker before processing payroll so it may be corrected.

If you submitted payroll before the update took place, you may enter a one-
time deduction amount for the difference between the amounts on the next
payroll using the deduction code MDCL.

Value	2023 Per Check Rate
Employee	$ -
Employee & Child(ren)	$ 224.54
Employee & Spouse	$ 313.18
Employee & Family	$ 323.22
Premier	
Employee	$ 59.09
Employee & Child(ren)	$ 316.13
Employee & Spouse	$ 392.95
Employee & Family	$ 400.63

403(b) codes
Starting with the January 2023 checks, there are only two deduction codes
used for 403(b) payroll deductions: **403** (pre tax) and **403R** (Roth).

If an employee is 50 years or older, the system will recognize this and allow that person's contributions to continue past the limit of $22,500, therefore the 'catch up' codes are no longer utilized. Please see the chart below for reference.

Code	Description	Limits
403	403(b) Pre Tax	2023 Contribution Limits: **$22,500** (**$30,000** if you are age 50 or over)
403R	403(b) Roth	

Note: Fay Duhe must review and approve those wanting to participate in the 15-year catch up plan each calendar year.

Please remember that all deduction codes should have the **fifth week blocked** unless it is a garnishment or other court order.

W-2 Availability

We anticipate W-2s to be available online for employees no later than January 20th. Paper copies of the forms will be mailed to each parish or school to the attention of the payroll manager for distribution towards the end of January. Employers have until January 31 to deliver Form W-2s to employees.