



Memo

Date: October 10, 2016

To: Pastors, Parochial Vicars, Deacons, Chancery Staff, Mission and Parish Secretaries

CC: Hispanic Ministry Coordinators

From: Jairo Martinez, Director, Office of Intercultural and Ethnic Diversity

Re: Information Request – Feast of Our Lady of Guadalupe Activities

As in previous years, our office is compiling the information of the activities that parishes and schools will organize in honor of the Feast of Our Lady of Guadalupe. All details will be uploaded onto the archdiocesan website, published in the Georgia Bulletin, and made available to the media through the Office of Communications.

If you are organizing any activities for St. Juan Diego (December 9th) and/or the Feast of Our Lady of Guadalupe (December 12th), please submit all details by Friday, November 25th to our office at gmulero@archatl.com or via fax at 404-920-7581. For questions or more information, please call 404-920-7580.

Please use the following format to provide information on your events:

- Name of Parish or Mission
- Date(s)
- Activity/Activities, for example:
 - Eucharistic Celebration (please indicate language or languages)
 - Mañanitas (Serenade)
 - Presentations
 - Rosaries
 - Dances
 - And, any other celebration
- Starting and ending times
- Address
- Name of contact person
- For more information:
- Phone number, Email and/or Website

Thank you very much and many blessings.